MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE
OBJECTIVE QUESTION
GCC - TBC 40-WPM 15 Jul 2023 ENG 40-WPM BATCH-403
PROVISIONAL ANSWER KEY

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	_____ printers use toner to print on paper.	Ink Jet Priters	Dot Matrix Priters	Laser Printers	Plotters	C
2	_____is software which is only used for browsing.	Server	Browser	Player	Editor	B
3	Email stands for.	Electronic Mail	Electrical Mode	Electronic Machine	None of these	A
4	Primary memory is divided into	RAM	ROM	CACHE	All of these	D
5	If we want to send any files along with email, these files are called as	Signature	Attachment	Documents	None of these	B
6	Bookman Old Style and Calibri are the example of	Cell Styles	Format Styles	Wrap Styles	Fonts	D
7	The common letter sent on different addresses is called	Mail Merge	Merge	Letters	E-mail	A
8	The Spelling mistakes are underline by .... curly lines.	Red	Yellow	Blue	Black	A
9	_____key is used to start a new paragraph in MS-Word	Down Cursor key	Enter Key	shift+enter	ctrl+enter	B
10	The text typed in Header and Footer is printed on _____ Page.	First Page	All Pages	Alternate Page	None of these	B
11	In MS-Excel _____ is type of filter.	Custom Filter	Advanced Filter	Auto Filter	All of these	D
12	LEN() is used to find the length of the string.	TRUE	FALSE			A
13	= LEN() is used to find the length of the string.	TRUE	FALSE			A
14	With _____Function Current System Time gets Inserted in Current Cell.	Now()	Time()	Current Time()	Clock()	A
15	1 D Row Based, 1 D Column Based, 2D Other .... are the types.	Data Table	Scenario Manager	Goal Seek	None of these	A
16	In PowerPoint Spelling checker is available under _____ ribbon.	Review	Design	Slide Show	Transitions	A

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17	_____ inserts current date and/or time to the current presentation.	Current Date	Current Time	Date & Time	None of these	C
18	In PowerPoint, Font size is increased by using _____ option	Font command from home tab	Home tab - alignment	home tab- styles	None of these	A
19	With slide show Tab we can view slide from _____	beginning	ending	middle	None of these	A
20	In PowerPoint shortcut key for insert hyperlink is _____	Alt + K	Ctrl + H	Ctrl + K	Alt + H	C
21	_____ is the powerful PC and data is stored in it.	Client	Server	Modem	None of these	B
22	Unrequested or unsolicited Email is referred as _____	Received Mails	Sent Mails	Spams	Trashed Mails	C
23	CD is a type of primary memory.	TRUE	FALSE			B
24	_____ is the most common Internet Protocol.	TCP/IP	HTML	IPX/SPX	Net/Up	A
25	Micro Computers are also called as _____	Mini Computer	Personal Computer	Super Computer	Mainframe	B